



**Headteacher:** Mr Luke Welsh

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Dear Parents/Carers

**Parent/Teacher Interviews**

**Tuesday 19<sup>th</sup> October 3.00pm – 7.00pm and Thursday 21<sup>st</sup> October 3.00pm – 7.00pm**

Parents Evenings will be taken place in school on Tuesday 19<sup>th</sup> October 3pm – 7pm and Thursday 21<sup>st</sup> October 3pm – 7pm.

We are delighted we are now able to invite parents in to school for face to face appointments once again, however if you would prefer a telephone appointment, we are happy to accommodate this.

Individual appointments will be made to give you the opportunity to speak privately with your child’s class teacher and to find out how your child is progressing.

Please complete the slip below and return it to your child’s class teacher no later than **Wednesday 13<sup>th</sup> October** to request a time for an appointment. Whilst every effort will be made to accommodate you as near to the time you request, appointments will be given on a first come, first served basis. Please ensure your slips are returned as soon as possible to avoid disappointment.

Yours sincerely

Luke Welsh  
Head Teacher

**Parent/Teacher Interviews – Please complete slip and return to school by Wednesday 13<sup>th</sup> October**

I would like to make an appointment to see my child’s class teacher.  
I would prefer my appointment to be (please tick on line as appropriate)

**Tuesday 19<sup>th</sup> October**

\_\_\_\_\_ 3.00pm – 4.00pm                      \_\_\_\_\_ 4.00pm – 5.00pm

\_\_\_\_\_ 5.00pm – 6.00pm                      \_\_\_\_\_ 6.00pm – 7.00pm

**Thursday 21<sup>st</sup> October**

\_\_\_\_\_ 3.00pm – 4.00pm                      \_\_\_\_\_ 4.00pm – 5.00pm

\_\_\_\_\_ 5.00pm – 6.00pm                      \_\_\_\_\_ 6.00pm – 7.00pm

Face to face appointment \_\_\_\_\_  
Telephone appointment (please provide the telephone number you would like to be contacted on) \_\_\_\_\_

Child’s name: \_\_\_\_\_ Class: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

