



**Headteacher:** Mr Luke Welsh

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## Leadership Changes from January 2023

Dear Parents/Carers,

As you will be aware, from January 2023, I will begin my new role as Interim Executive Headteacher of NJA and Normanton Common Primary Academy.

Mr Berry will now become Interim Head of School and will take over the day to day running of school and will be your first point of contact for general enquires, questions or queries you may have.

Mrs Black will continue as our Assistant Headteacher but from January will be non-class based. This means that Mrs Black can support Mr Berry in the day to day running of school and will continue to lead and develop Teaching & Learning across our school. Mrs Black will be your second point of contact for any questions or queries you have and, along with Mr Berry, can be contacted via the school office.

In light of my new role, Mr Berry will now also take on the role of Designated Safeguarding Lead and, again, will be the immediate, first point of contact for all safeguarding enquires. I will now become the Deputy Designated Safeguarding Lead as I will not be on site, each day, to oversee the day to day operational functions. Overleaf, I have included the updated Safeguarding Team poster with all relevant staff you can speak to, should you have any queries, questions or concerns regarding the safety and wellbeing of a child.

Despite working across two school sites, please be rest assured that nothing significant will change here, at NJA! Yes, I may be off site across a number of days, each week, but I unreservedly trust Mr Berry and Mrs Black to keep our school moving and progressing forward. I am very lucky to have such a dedicated and talented Leadership Team who will support me, the staff and children over the coming months.

Of course, I would like to stress that I also continue to be here for all our families. If you need me, you know where I am! You can still contact me via the school office and Mrs Tintor will coordinate a phone call or face to face meeting, as required.

As ever, if you have any questions or queries, please get in touch!

Many thanks,

Mr Welsh  
Headteacher

## Our Safeguarding Team



**Designated  
Safeguarding Lead:**

**Mr Michael Berry  
(Interim  
Head of School)**



**Deputy Designated  
Safeguarding Lead:**

**Mr Luke Welsh  
(Interim Executive  
Headteacher)**



**Designated  
Safeguarding Lead  
(Staff Member):**

**Mrs Megan Black  
(Assistant  
Headteacher)**



**Designated  
Safeguarding Lead  
(Staff Member):**

**Mrs Victoria  
Bywater  
(SENDCO)**



**Designated  
Safeguarding Lead  
(Staff Member):**

**Mrs Mandy Williams  
(Learning Mentor)**



**Designated  
Safeguarding Lead  
(Staff Member):**

**Mrs Lorraine  
Zammuto  
(Pastoral Support  
Officer)**